



# SEOC Staff Training Programs



March 28, 2012



# **Meeting Agenda**

- ◆ **ESF Section Books**
- ◆ **SEOC Staff Section Training**
- ◆ **SEOC Orientation Course**
- ◆ **Agency Executive Training**
- ◆ **Evergreen Quake 2012**



## **ESF Section Books**

- ◆ **Contains Section Specific Organization, Processes & Procedures used During an SEOC Activation.**
- ◆ **Standardized Organization & Format for all Books.**
- ◆ **Milestone for Drafts: March 28, 2012**





## **ESF Section Books**

- ◆ **Start Collecting Drafts & Materials**
- ◆ **Milestone for First Drafts:**
  - **March 28, 2012**
- ◆ **Milestone for Completion:**
  - **May 1, 2012**
- ◆ **Validate all Books During Evergreen Quake 2012**



# **ESF Section Books**

- ◆ **Format for ESF Section Books**

**I. Section Descriptions and Responsibilities**

**II. Section Processes and Products**

**III. References**

**IV. Section Specific Job Aids**

- ◆ **POC: John Lopez Jr. SEOC Staff Training  
Coordinator - (253) 512-7056**



**Military Department  
Emergency Management Division**

## **General Staff Section Books**

- ◆ **Disaster Manager/SEOC Supervisor**
- ◆ **Operations – ESF 1, 2, 3, 4, 5, 6, 8, 9, 10, 11, 12, 13, 14 & 20**
- ◆ **Planning**
- ◆ **Logistics – ESF 7**
- ◆ **Finance/Admin**
- ◆ **External Affairs – ESF 15**





Military Department  
Emergency Management Division

# SEOC Staff Section Training

<u>SEOC Section</u>	<u>Training Interval</u>	<u>POC</u>
Operations Section	Monthly 1 <sup>st</sup> Tuesday each month (0930-1130)	Jaye Compton x 7027 <a href="mailto:j.compton@emd.wa.gov">j.compton@emd.wa.gov</a>
Planning Section	Monthly 2 <sup>d</sup> Tuesday each month (1330-1530)	John Ufford x 7052 <a href="mailto:j.ufford@emd.wa.gov">j.ufford@emd.wa.gov</a>
Logistics Section	Monthly 3 <sup>rd</sup> Tuesday each month (1330-1500)	Chris Utzinger x 7059 <a href="mailto:c.utzinger@emd.wa.gov">c.utzinger@emd.wa.gov</a>
External Affairs Section (including ESF-15)	Monthly 4 <sup>th</sup> Tuesday each month (1330-1500)	Rob Harper x 7005 <a href="mailto:r.harper@emd.wa.gov">r.harper@emd.wa.gov</a>



Military Department  
Emergency Management Division

Exercise & Training

## SEOC Staff Section Training

<u>SEOC Section</u>	<u>Training Interval</u>	<u>POC</u>
Finance and Administration Section	Monthly 1 <sup>st</sup> Tuesday each month (1330-1530)	Lorri Gifford x 7013 <a href="mailto:l.gifford@emd.wa.gov">l.gifford@emd.wa.gov</a> Robert Ezelle x 7468 <a href="mailto:robert.ezelle@mil.wa.gov">robert.ezelle@mil.wa.gov</a>
ESF-2	Monthly 4 <sup>th</sup> Tuesday each month (0930-1130)	Mark Glenn x 8779 <a href="mailto:Mark.glenn@mil.wa.gov">Mark.glenn@mil.wa.gov</a>
Web EOC	5 <sup>th</sup> Tuesday of month Jan-May-Jul-Oct	Debbie Bostwick x 7020 <a href="mailto:debbie.bostwick@mil.wa.gov">debbie.bostwick@mil.wa.gov</a>
Agency Executive Training / EOC Supervisor	Quarterly Jan-May-Sep-Nov	Terry Egan x 7041 <a href="mailto:t.egan@emd.wa.gov">t.egan@emd.wa.gov</a> Paul McNeil x 7033 <a href="mailto:p.mcneil@emd.wa.gov">p.mcneil@emd.wa.gov</a>





# **SEOC Orientation Training**

- ◆ **Training Date: Tuesday, April 17, 2012**
- ◆ **Submit Applications by FAX or e-mail.**
- ◆ **We Will Accept Walk-Ins, But Due to Evergreen Quake 2012 the Course May be Full.**
- ◆ **Next Orientation Training Scheduled for October, 2012.**



# **Agency Executive Training**

- ◆ **Training Sessions in 2012:**
  - **May 8, 2012: Health - 5, Commerce - 6, DES - 3, EMD - 6**
  - **May 15, 2012: DFW, DSHS - 6, CTS, DNR - 4, Ecology, Parks & Recreation, WMD - 6**
  - **Sep 2012: DOL, L&I, VA, Office of Insurance Com, Secretary of State Archivist**



# Proposed Completion Time Line







Military Department  
**Emergency Management Division**

Exercise & Training

# Questions